

Using Parent Portal - A Parent's Guide

Logging In For the First Time

Welcome to Arbor, your school is now live on Arbor and it's time to login.

1. Launch an internet browser - we recommend Google Chrome
2. Navigate to your school's Arbor URL - <https://aldersbrook.uk.arbor.sc/>
3. Click the option 'First time logging in?' and follow the steps
4. Add a bookmark to your browser to find Arbor quickly tomorrow

Sunnyville Secondary School

Log in

Enter your email address

Enter your password

[Forgotten your password?](#) [Log in](#)

[First time logging in?](#)

Select this option for login to Arbor for the first time

Powered by Arbor

Enter the email address the school holds for you and follow the link from your email to set-up a password (Please check your Junk e-mail).

On your first login only, you will need to enter your child's date of birth to access the dashboard.

Forgotten Password/Password Reset

If you have accessed the Parent Portal previously, and have forgotten your password, then select the option 'Forgotten your password?' when heading to your school's Arbor URL access page <https://aldersbrook.uk.arbor.sc/>.



Sunnyville Primary School

Log in

This field is required

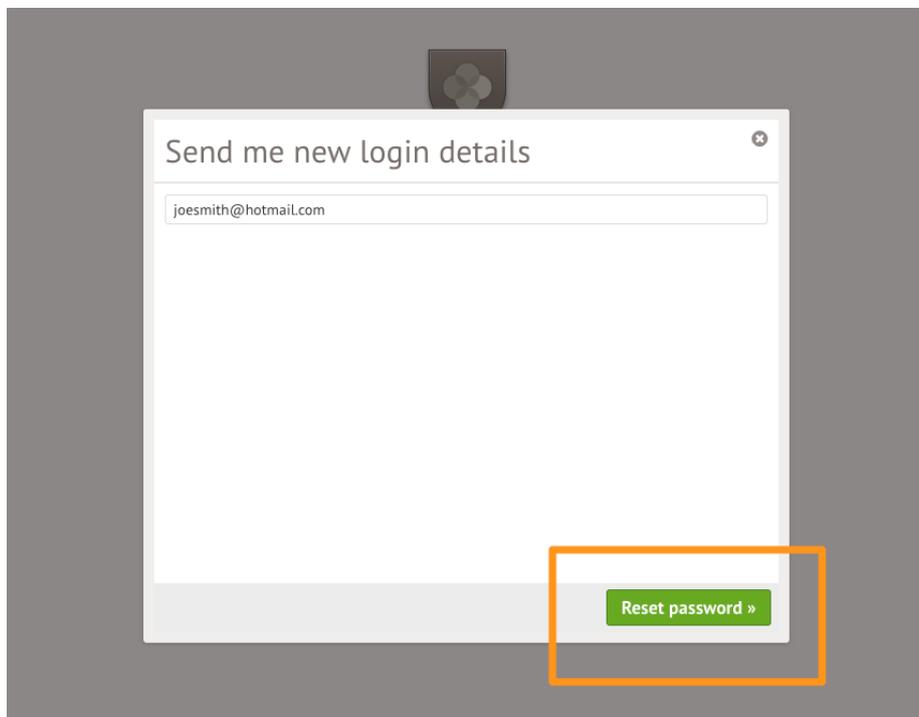
[Forgotten your password?](#)

[First time logging in?](#)

Log in

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This will take you to a second screen where you can enter your email to generate a new password.

A screenshot of a web application interface for password reset. At the top center is the Sunnyville Primary School logo. Below it is a white modal window with a title bar that says "Send me new login details" and a close button. Inside the modal, there is a text input field containing the email address "joesmith@hotmail.com". At the bottom right of the modal, there is a green button with the text "Reset password »". An orange rectangular box highlights this button. The background of the entire page is a solid grey color.

If you are still unable to login after following these steps please contact your school directly. Due to Data Protection laws, we are unable to assist with individual access issues.

Your Child's Dashboard

The dashboard is the first screen that you will see. This gives a quick glance of the student's profile and current attendance.

Any actions required will be under 'Notices'.

You can return to this page at any time by clicking on the school's logo or choosing Dashboard from any menu.

The screenshot displays the 'Your Child's Dashboard' for Sunnyville Primary School. The user is logged in as Faye Mason. The dashboard is divided into several sections:

- Header:** Sunnyville Primary School logo, user name 'Faye Mason', 'Sign out', 'Arbor' logo, and 'Help'.
- Left Sidebar:**
 - Quick Actions:** Charlie Mason (male), Form SGI, View Student Profile.
 - Guardians of Charlie Mason:** Christian Mason, Faye Mason.
 - Notices:** Four notices regarding missing information: transportation method, religion, hearing tests, and vision tests.
- Main Content Area:**
 - Statistics:**
 - Attendance (2017/2018):** 90.7% (Year), 100% (Last 4 weeks).
 - Behaviour Points - this term:** 0 (This year: 0 points, Last term: 0 points).
 - Guardian Consultations:** No guardian consultations for Charlie Mason.
 - Accounts:** Charlie Mason: Meals (Balance: £18.00), Charlie Mason: Milk (Balance: £0.00), Charlie Mason: Breakfast Club (Balance: £0.00).
 - Activities:** Charlie Mason: Clubs, Charlie Mason: Trips.

If You Are a Guardian to Multiple Children at the School

If you are the Primary Guardian for more than one child in the school, you can access and view each child through the same portal by clicking on the name at the drop-down menu with the children's names in the top-left of the home page, then change sibling.

Sunnyville Primary School Faye Mason [Sign out](#) 0 Help

My Items ▾

Quick Actions ▾

Charlie Mason ▾

Charlie Mason ♂

Form 5GI

View Student Profile

Guardians of Charlie Mason

Christian Mason

Faye Mason ▶

Statistics

Attendance (2017/2018)

90.7%

90.7% Year

100% Last 4 weeks

Behaviour Points - this term

0

This year: 0 points
Last term: 0 points

Guardian Consultations

No guardian consultations for Charlie Mason

Accounts

Charlie Mason: Meals	Balance: £18.00 ▶
Charlie Mason: Milk	Balance: £0.00 ▶
Charlie Mason: Breakfast Club	Balance: £0.00 ▶

On doing this for the first time, you will need to enter your other child's date of birth to access their dashboard.

Available Data on Your Child

If your child's school has granted access, you will be able to click on different parts of the home page to view more data on your child.

Profile - this allows you to see basic information about your child, and highlights any unread notices or actions needing to be completed. You will be able to amend details such as your contact details, medical information, consents, and so on.

Charlie's page

Main Dashboard

Profile

Calendar

▶ Attendance

▶ Progress

▶ Activities

▶ Behaviour

▶ Curriculum Tracking

▶ Report Cards

▶ Accounts

Charlie Mason ♂

Form	5GI	Year	Year 5
House	Colville	Tutor	Ryan Smith

Notices

Charlie Mason does not have a transportation method recorded - [click to correct](#) ▶

Charlie Mason does not have a religion recorded - [click to correct](#) ▶

Charlie Mason does not have any details on hearing tests - [click to correct](#) ▶

Charlie Mason does not have any details on vision tests - [click to correct](#) ▶

Student Details

Name	Charlie Mason	▶
Gender	Male	▶
Date of birth	28 Apr 2008	▶
Country of birth	United Kingdom	▶
Nationality	United Kingdom (Citizen)	▶
Ethnicity	White - British	▶
Religion	Not recorded - click to add	▶

Instructions ▲

This page lets you add and edit information and guardian details for Charlie Mason.

To add new information or new guardians, simply click 'Add' at the top right of each section or use the Quick Actions below.

Information that can be edited is marked by an arrow at the right hand side of the line that the information is on. Simply click anywhere in the line and an editing pane will slide out.

Quick Actions ▾